



St. Mary of Czestochowa
CATHOLIC CHURCH

1867 95th Street SE • Delano, MN 55328
(952) 446-1054

Cemetery Committee (Association)

Purpose of the Cemetery Committee

The Catholic Church's involvement in cemetery ministry is a long-standing part of its history. The Church's care for deceased members is a Corporal Work of Mercy and an external sign of our belief in Jesus Christ and the resurrection from the dead. It is an effective outreach to others in a time of need and sadness and a witness to our faith and love.

St. Mary of Czestochowa Cemetery is a ministry of the parish family of St. Mary of Czestochowa. It is the purpose of the Cemetery Committee to assist in the plans for the overall direction of the cemetery, to develop rules and regulations of the cemetery, and make operational and financial recommendations to maintain a viable cemetery operation. In so doing, the Committee shall act in an advisory capacity to the pastor.

This Committee will at all times be operated and conducted in conformance with the laws, teachings, and doctrines of the Roman Catholic Church in the Archdiocese of St. Paul and Minneapolis.

Per the Archdiocesan Handbook for Parish Cemeteries (p. I-12), the main work of the Cemetery Committee should be:

1. The development of policies and procedures for implementation in the parish cemetery;
2. The interpretation of policies and procedures should there be questions or situations that arise.

Additionally, the Cemetery Committee is responsible for preserving the history of the cemetery.

The Cemetery Committee is accountable to the St. Mary of Czestochowa Pastoral Leadership Council.

The Cemetery Committee shall provide a report on its activities to the Pastoral Council at least once per year, delivered in person by a Committee member.

The St. Mary of Czestochowa Finance Commission maintains an oversight over all parish finances and in this capacity will oversee the finances of the cemetery. It is the intention of this structure to integrate the cemetery into the life of the parish.

Members

1. The membership of the Committee shall be comprised of no fewer than three (3) and no

more than eight (8) members of the parish at large.

2. Members are appointed by the pastor.
3. With the pastor's approval, a member may renew his or her term. .
4. Chair. One of the members of the Cemetery Committee shall be designated as chair, for up to the duration of her or his term.
5. The pastor is a non-voting ex-officio member of the Committee.

Meetings

1. Cemetery Committee meetings shall be held at least one time per year, on dates established by the Committee. The day and time of meetings shall be set at a time that is most convenient for the pastor, the majority of members, and any interested parishioners to attend.
2. The Chair of the Cemetery Committee shall facilitate all meetings. In his or her absence, the Chair may designate another member or the parish administrator or pastor to facilitate a particular meeting.
3. A simple majority of Committee members present will constitute a quorum.
4. All business coming before the Cemetery Committee shall be conducted in a courteous and respectful manner. Recommendations by the Committee shall be made through consensus of the members present. Failing consensus, recommendations may be made by simple majority vote.
5. Minutes will be taken of Committee proceedings by a recording secretary appointed from among the Committee membership. This can be a rotating or ongoing appointment.

Approved by the Cemetery Committee on _____

Adopted by the St. Mary of Czestochowa Parish Leadership Council, on _____