



St. Mary of Czestochowa

CATHOLIC CHURCH

1867 95th Street SE • Delano, MN 55328  
(952) 955-1139

# Funeral Planning Guide

## **When a death happens**

Please contact the funeral home for arrangements and Fr. Kubista to schedule a liturgy planning meeting.

## **Time for the Funeral Liturgy**

In general, funerals are scheduled Tuesday - Saturday at 11 a.m. with reviewal beginning at 10 a.m. Exceptions to this are at the discretion of the Pastor.

## **Reviews/Visitations**

Reviews/visitations may take place in the main part of the Church. Set-up (flowers, easels, etc.) may take place 2 hours before the visitation and after daily mass has finished.

## **Burial**

St. Mary has its own cemetery. Don Gabrelcik is the cemetarian so you can contact him at 952-955-2563, if you want to purchase a grave.

Costs: Single Grave Site (Parishioner) is \$500, Single Grave Double Height is \$800, Additional Cremation or Infant Remains is \$250, Non-Parishioner Single Grave is \$1,000, Non-Parishioner Single Grave, Double Height is \$1,600, Staking Fee is \$35, and Perpetual Care is Included.

The funeral home will take care of all other arrangements for the grave.

## **Funeral Fees**

The suggested stipend/fee is \$150 for use of the Church, \$100 for the organist, \$100 for a cantor, and \$75 for funeral lunch arrangements and help

**PAYMENT:** The funeral home will collect the money and write out individual checks to the appropriate parties. If no funeral home is involved, please pay the individuals directly.

While no stipend is expected, families often choose to make a gift as a sign of their appreciation for the pastoral services rendered by the presiding priest. In addition to the funeral service itself, this may include wake/vigil and burial services.

## **Readings**

There are three readings in a funeral liturgy: an Old Testament, a New Testament and a Gospel reading. You may select one passage from each group and they are listed in **Appendix A**.

## **Petitions**

We have a set of standard petitions that we use. These will be given out at the liturgy planning meeting.

## **Psalms**

The Psalm will be sung by the cantor. Please select from the one of the Psalms in **Appendix B**.

## **Music**

Karen Otto is our organist and will play for the funeral. We also have a cantor. If there are other musical options, these options need approval from Karen Otto and Fr. Kubista. You may choose four songs for your funeral liturgy from our list of music selections for each of the following parts of the Mass. Entrance Song, Offertory Song, Communion Song, and Recessional Song. Please select from the list in **Appendix C** as these songs are in our hymnals, our organist has the music for them, and will be able to play them.

## **Luncheon**

Families that would like to have a luncheon after a funeral are welcome to do so at St. Mary's. It is preferred that the luncheon happen immediately after the mass. If the burial is in the St. Mary Cemetery, it is allowed to have the luncheon after the burial. Please contact Barbara Lyrek at 612-240-8496.

Parish cost?

Caterer – Hollywood - <http://hollywoodsportscomplex.com/catering> Please pay them directly.

## **Memorials**

Flowers may be left for use in the church at the discretion of the family as a temporary memorial to the deceased. Monetary memorials may be directed to St Mary. There are many projects for the family to consider with a wide range in value. If a family would like to pursue this option please speak with the Pastor.

## **Cremation**

Policy of the Archdiocese: Priests assigned to a parish are delegated to grant permission for a funeral liturgy to be celebrated in the presence of cremated remains. Prior to giving this permission, the priest must consider the reasons for the request and receive the necessary assurance that the cremated remains will be handled with reverence and will be buried in a grave or entombed in a mausoleum or columbarium.

If you have any questions or concerns, please contact the parish. Thank you.

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## **Appendix A: Readings**

### ***Old Testament***

**Ecclesiastes 3:1-8** “There is an appointed time for everything, and a time for every affair under the heavens. A time to give birth, and a time to die; a time to plant, and a time to uproot the plant. A time to kill, and a time to heal; a time to tear down, and a time to build. A time to weep, and a time to laugh; a time to mourn, and a time to dance. A time to scatter stones, and a time to gather them; a time to embrace, and a time to be far from embraces. A time to seek, and a time to lose; a time to keep, and a time to cast away. A time to rend, and a time to sew; a time to be silent, and a time to speak. A time to love, and a time to hate; a time of war, and a time of peace.”

**Wisdom 3:1-9** “The souls of the just are in the hand of God, and no torment shall touch them. They seemed, in the view of the foolish, to be dead; and their passing away was thought an affliction and their going forth from us, utter destruction. But they are in peace. For if before men, indeed, they be punished, yet is their hope full of immortality; chastised a little, they shall be greatly blessed, because God tried them and found them worthy of himself. As gold in the furnace, he proved them, and as sacrificial offerings he took them to himself. In the time of their judgment they shall shine and dart about as sparks through stubble; they shall judge nations and rule over peoples, and the LORD shall be their King forever. Those who trust in him shall understand truth, and the faithful shall abide with him in love: because grace and mercy are with his holy ones, and his care is with the elect.”

**Isaiah 25:6, 7-9:** “On this mountain the LORD of hosts will provide for all peoples a banquet of rich food, a banquet of fine wines. On this mountain he will destroy the veil that veils all peoples, the web that is woven over all nations; he will destroy death forever. The Lord GOD will wipe away the tears from all faces; the reproach of his people he will remove from the whole earth; for the LORD has spoken. On that day it will be said: “Behold our God, to whom we looked to save us! This is the LORD for whom we looked; let us rejoice and be glad that he has saved us!”

**Daniel 12:1-3** “I, Daniel, mourned and I heard this word of the Lord: “At that time there shall arise Michael, the great prince, guardian of your people; It shall be a time unsurpassed in distress since nations began until that time. At that time your people shall escape, everyone who is found written in the book. Many of those who sleep in the dust of the earth shall awake; some shall live forever, others shall be an everlasting horror and disgrace. But the wise shall shine brightly like the splendor of the firmament, and those who lead the many to justice shall be like the stars forever.”

### *New Testament*

**Romans 6:3-9** “Are you unaware that we who were baptized into Christ Jesus were baptized into his death? We were indeed buried with him through baptism into death, so that, just as Christ was raised from the dead by the glory of the Father, we too might live in newness of life. For if we have grown into union with him through a death like his, we shall also be united with him in the resurrection. We know that our old self was crucified with him, so that our sinful body might be done away with, that we might no longer be in slavery to sin. For a dead person has been absolved from sin. If, then, we have died with Christ, we believe that we shall also live with him. We know that Christ, raised from the dead, dies no more; death no longer has power over him.”

**Romans 8:14-23** “For those who are led by the Spirit of God are children of God. For you did not receive a spirit of slavery to fall back into fear, but you received a spirit of adoption, through which we cry, “Abba, Father!” The Spirit itself bears witness with our spirit that we are children of God, and if children, then heirs, heirs of God and joint heirs with Christ, if only we suffer with him so that we may also be glorified with him. I consider that the sufferings of this present time are as nothing compared with the glory to be revealed for us. For creation awaits with eager expectation the revelation of the children of God; for creation was made subject to futility, not of its own accord but because of the one who subjected it, in hope that creation itself would be set free from slavery to corruption and share in the glorious freedom of the children of God. We know that all creation is groaning in labor pains even until now; and not only that, but we ourselves, who have the first fruits of the Spirit, we also groan within ourselves as we wait for adoption, the redemption of our bodies.”

**1 John 3:1-2** “See what love the Father has bestowed on us that we may be called the children of God. Yet so we are. The reason the world does not know us is that it did not know him. Beloved, we are God’s children now; what we shall be has not yet been revealed. We do know that when it is revealed we shall be like him, for we shall see him as he is.”

**Revelation 21:1-5. 6-7** “I, John, saw a new heaven and a new earth. The former heaven and the former earth had passed away, and the sea was no more. I also saw the holy city, a new Jerusalem, coming down out of heaven from God, prepared as a bride adorned for her husband. I heard a loud voice from the throne saying, “Behold, God’s dwelling is with the human race. He will dwell with them and they will be his people and God himself will always be with them (as their God). He will wipe every tear from their eyes, and there shall be no more death or mourning, wailing or pain, (for) the old order has passed away.” The one who sat on the throne said, “Behold, I make all things new. I am the Alpha and the Omega, the beginning and the end. To the thirsty I will give a gift from the spring of life-giving water. The victor will inherit these gifts, and I shall be his God, and he will be my son.”

### *Gospels*

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**Matthew 5:1-12** “When Jesus saw the crowds, he went up the mountain, and after he had sat down, his disciples came to him. He began to teach them, saying: “Blessed are the poor in spirit, for theirs is the kingdom of heaven. Blessed are they who mourn, for they will be comforted. Blessed are the meek, for they will inherit the land. Blessed are they who hunger and thirst for righteousness, for they will be satisfied. Blessed are the merciful, for they will be shown mercy. Blessed are the clean of heart, for they will see God. Blessed are the peacemakers, for they will be called children of God. Blessed are they who are persecuted for the sake of righteousness, for theirs is the kingdom of heaven. Blessed are you when they insult you and persecute you and utter every kind of evil against you (falsely) because of me. Rejoice and be glad, for your reward will be great in heaven. Thus they persecuted the prophets who were before you.”

**Matthew 11:25-30** “At that time Jesus said in reply, “I give praise to you, Father, Lord of heaven and earth, for although you have hidden these things from the wise and the learned you have revealed them to the childlike. Yes, Father, such has been your gracious will. All things have been handed over to me by my Father. No one knows the Son except the Father, and no one knows the Father except the Son and anyone to whom the Son wishes to reveal him. “Come to me, all you who labor and are burdened, and I will give you rest. Take my yoke upon you and learn from me, for I am meek and humble of heart; and you will find rest for yourselves. For my yoke is easy, and my burden light.”

**John 6:37-40** “Jesus said to the crowd: “Everything that the Father gives me will come to me, and I will not reject anyone who comes to me, because I came down from heaven not to do my own will but the will of the one who sent me. And this is the will of the one who sent me, that I should not lose anything of what he gave me, but that I should raise it (on) the last day. For this is the will of my Father, that everyone who sees the Son and believes in him may have eternal life, and I shall raise him (on) the last day.”

**John 14:1-6** “Jesus said to his disciples: “Do not let your hearts be troubled. You have faith in God; have faith also in me. In my Father’s house there are many dwelling places. If there were not, would I have told you that I am going to prepare a place for you? And if I go and prepare a place for you, I will come back again and take you to myself, so that where I am you also may be. Where (I) am going you know the way.” Thomas said to him, “Master, we do not know where you are going; how can we know the way?” Jesus said to him, “I am the way and the truth and the life. No one comes to the Father except through me.”

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## **Appendix B : Psalms**

### **1- Psalm 23**

**R: Shepherd me, O God, beyond my wants, beyond my fears, from death into life.**

1. God is my shepherd, so nothing shall I want,  
I rest in the meadows of faithfulness and love,  
I walk by the quiet waters of peace. **R**
2. Gently you raise me and heal my weary soul,  
you lead me by pathways of righteousness and truth,  
my spirit shall sing the music of your name. **R**
3. Though I should wander the valley of death,  
I fear no evil, for you are at my side, your rod and your staff,  
my comfort and my hope. **R**

### **2- Psalm 25:**

**R: To you, O Lord, I lift my soul, to you, I lift my soul.**

1. Lord, make me know your ways, teach me your paths  
and keep me in the way of your truth, for you are God, my Savior. **R**

2. For the Lord is good and righteous, revealing the way to those who wander, gently leading the poor and the humble. **R**
3. To the ones who seek the Lord, who look to God's word, who live God's love, God will always be near, and will show them mercy. **R**

**3- Psalm 27:**

**R: The Lord is my light and my salvation, of whom shall I be afraid, of whom shall I be afraid.**

1. The Lord is my light and my help; whom should I fear?  
The Lord is the stronghold of my life; before whom should I shrink? **R**
2. There is one thing I ask of the Lord; for this I long;  
to live in the house of the Lord all the days of my life. **R**
3. I believe I shall see the goodness of the Lord, in the land of the living;  
hope in him and take heart, hope in the Lord! **R**

**4- Psalm 103**

**R: The Lord is kind and merciful, the Lord is kind and merciful.**

1. Bless the Lord, O my soul, and all my being bless God's name;  
bless the Lord, and forget not God's benefits. **R**
2. God pardons all your iniquities, and comforts your sorrows,  
redeems your life from destruction and crowns you with kindness. **R**
3. Merciful, merciful, and gracious is our God;  
slow to anger, abounding in kindness. **R**

**Appendix C: Music Selections**

**Music Selections: (E = Entrance, O = Offertory, C = Communion, R = Recessional)  
(Only choose from these options as the organist has the music and will be able to play the songs.)**

E/R	Amazing Grace	E/O/R	Jerusalem, My Happy Home
O	Ave Maria/Hail Mary	E/R	Jesus Christ Is Risen Today
O/C	Be Thou My Vision	E/R	Lord of All Hopefulness
O/C	Breather On Me, Breath of God	O	Prayer of St. Francis
O/C	Come Holy Ghost	E/R	O God, Our Help in Ages Past
E/R	Crown Him with Many Crowns	C	Panis Angelicus
E/R	For All the Saints	E/R	Sing with All the Saints in Glory
O	Hail Holy Queen Enthroned Above	E	Shepherd of Souls, Refresh and Bless
O	Hail Mary: Gentle Woman	O/C	Soul of My Savior
E/R	Here I Am, Lord	E/R	The King of Love My Shepherd Is
E/R	How Great Thou Art	E/R	The Strife Is O'er
O/C	Humbly We Adore You	E/R	To Jesus Christ, Our Sovereign King
E/O/R	I Call You to My Father's House	C	To You, O Lord I Lift My Soul
E/O/C/R	I Heard the Voice of Jesus Say	E/R	We Walk by Faith
E/R	I Know that my Redeemer Lives	E/O/C	What Wondrous Love Is This
O	Immaculate Mary		

In addition to hymns and psalms which are part of the liturgy, the cantor will sing the Ordinary parts of the Mass (Gloria, Alleluia, Holy, Memorial Acclamation, Amen and Lamb of God).

# Funeral Planning Sheet

Name: \_\_\_\_\_ Birth: \_\_\_\_\_ Age \_\_\_\_\_

Death: Date \_\_\_\_\_ Location \_\_\_\_\_

Family Contact: \_\_\_\_\_ Phone \_\_\_\_\_ email \_\_\_\_\_

Funeral Home: \_\_\_\_\_ Visitation time: \_\_\_\_\_

Funeral Date: \_\_\_\_\_ Time: \_\_\_\_\_ **11 AM** \_\_\_\_\_ Body or Cremation? (circle)

Presider: \_\_\_\_\_ **Fr. Kubisa** \_\_\_\_\_ Sacristan: \_\_\_\_\_ **Darlene Henry** \_\_\_\_\_

Accompanist: \_\_\_\_\_ **Karen Otto** \_\_\_\_\_ Cantor: \_\_\_\_\_ **Becky Groskreutz** \_\_\_\_\_

Number of Worship Aids: \_\_\_\_\_ Number of Reserved Pews?: \_\_\_\_\_

Reception: Location \_\_\_\_\_ Time \_\_\_\_\_ Estimated attendance: \_\_\_\_\_

Burial: Date \_\_\_\_\_ Time \_\_\_\_\_ Site \_\_\_\_\_ Presider **Fr. Kubista** Military Honors? Y N

Misc? (Gather Space Setup?)

**First Reading:** \_\_\_\_\_ Ecclesiastes 3:1- 8 \_\_\_\_\_ Isaiah 25: 6, 7 – 9 \_\_\_\_\_ Wisdom 3:1-9 \_\_\_\_\_ Daniel 12:1-3

Reader: \_\_\_\_\_

**Second Reading:** \_\_\_\_\_ Romans 6:3-9 \_\_\_\_\_ Romans 8:14-23 \_\_\_\_\_ 1 John 3:1-2 \_\_\_\_\_ Revelation 21:1-5. 6-7

Reader: \_\_\_\_\_

**Gospel:** \_\_\_\_\_ Matthew 5:1-12 \_\_\_\_\_ Matthew 11:25-30 \_\_\_\_\_ John 6:37 – 40 \_\_\_\_\_ John 14:1 – 6

**Petitions:** Reader \_\_\_\_\_

**Responsorial Psalm:** \_\_\_\_\_ **Song of Farewell:** May the Angels

**Entrance Song:** \_\_\_\_\_ **Offertory Song:** \_\_\_\_\_

**Communion Song:** \_\_\_\_\_ **Recessional Song:** \_\_\_\_\_

Gift Bearers: **Not needed**

Eucharistic Ministers: **Not needed**

Announcements (Notes):